

## APPENDIX 3

### WORCESTERSHIRE COUNTY COUNCIL EQUALITY IMPACT RELEVANCE SCREENING

**This exercise is not an Equality Impact Assessment (EIA). It is a desktop screening exercise designed to establish if you need to carry out an EIA. When completing the screening please use plain English avoiding the use of acronyms or jargon. Any documents referred to should be attached to this screening form.**

Remember, throughout this exercise the term 'policy' (or 'policies') is used as shorthand for 'policies, practices, activities, strategies, plans, projects, procedures, functions and protocols'. It therefore needs to be interpreted broadly to embrace the full range of functions, activities, plans and decisions for which the County Council is responsible.

For help completing this screening please refer to the County Council's [EIA Guidance document](#) available on OurSpace.

#### **Part One:** basic information needed to identify the policy and prepare for screening

1.1	Directorate and Section/Unit:	Economy and Infrastructure/ Transport Strategy
1.2	Title of the policy being screened:	Transport Hierarchy
1.3	Screening by:	Henry Harbord
1.4	Date of screening:	16 November 2017
1.5	Summary of policy objectives	To commit to long-term spending on Walking and Cycling infrastructure and promotion.
1.6	Related policies/functions:	
1.7	To which section of the Directorate or Corporate "business/service plan" does this policy relate?	This commitment has the potential to deliver across all four of the Corporate Plan's objectives (Open for Business, Children & Families, the Environment, Health & Wellbeing).
1.8	Is this a new or existing policy?	This is a new commitment

1.9	Does the policy affect service users, employees, the wider community, or a combination of these?	This will positively affect service users and the wider community.
1.10	Who is formally responsible for the <b>delivery</b> of this policy? If different, who is responsible for <b>leading</b> on the delivery?	A number of teams across the Economy and Infrastructure Directorate.
1.11	What (if any) previous consultation has been carried out for this policy? Who was consulted and when?	
1.12	Is equality monitoring in place for this policy?	

**Part Two:** The purpose of the following exercise is to assess the potential relevance of the policy in the lives of staff and/or residents who have one or more of the following "Protected Characteristics":

Age, Disability, Gender Reassignment, Marriage/Civil Partnership, Pregnancy/maternity, Race, Religion/Belief, Sex and Sexual Orientation.

The questions in this section ask you to consider factors you will need to take into account in assessing the relevance of the policy in the lives of people who have one or more of the Protected Characteristics. The answers you provide will help you determine whether you will need to carry out an Equality Impact Assessment.

		Yes	No	Details and comments
2.1	Could this policy have a significant impact on service delivery or other aspects of daily life for people because they have one or more of the Protected Characteristics listed above?	Yes		Research undertaken on behalf of Transport for London (and cited in the All Party Parliamentary Cycling Group's "Get Britain Cycling" report) found that "frequent cyclists are typically white, male, between 25 to 44, and on a higher than average income" – these groups, and people like them, still have a substantial potential for growth. But much of the potential comes from women, ethnic minorities, younger and older people, and those on a lower income". A commitment to seek funding for walking and cycling could help realise this "potential" and therefore to be beneficial for

				many people who have the Protected Characteristics.
2.2	Does the policy involve a significant commitment, or reduction, of resources?		No	The commitment is to seek funding from external sources.
2.3	Does the policy relate to an area where inequalities are already known to exist?		No	

2.4 Is there any evidence of potential or actual unplanned variations in the participation levels or use of the policy between different groups (Existing policies only)?

Characteristic	Yes	No	Details, including what information you have based your answer on
Age			
Disability			
Gender reassignment			
Marriage/Civil Partnership			
Pregnancy/maternity			
Race			
Religion or belief			
Sexual orientation			
Sex			

If the answer to question 2.3 is "yes" or "could be yes" then you **must complete an EIA**.

For existing policies, if the answer to question 2.4 is "yes" or "could be yes" then you **must complete an EIA**.

If the answer to questions 2.1 or 2.2 is "yes" or "could be yes" then you may need to complete an EIA. Please refer to Section 3 of the [EIA Guidance document](#) for further clarification on when an EIA should be completed.

2.5 Based on the factors above, is an Equality Impact Assessment required for this policy?

<b>Yes</b>	
<b>No</b>	No

An EIA is not always needed. Where you have decided that an assessment is not required please clearly summarise the reasons for your decision, including any factors you have taken into account, in the box below. Please then ensure this screening form is signed-off by your line manager and sent to the Corporate Equality and Diversity Team for publication.

<b>EIA not required: reasons and additional comments</b>
Transport is a hugely important component of daily life. Not only will this commitment to seek funding for walking and cycling infrastructure and promotion be beneficial for all residents of Worcestershire, but it will also have the potential to be particularly beneficial to people with Protected Characteristics. Care will be needed to ensure that the implementation of any project or programme funded in this way does deliver benefits in the desired way/ across the desired 'audiences', but the Council's policies and procedures will ensure that such care is taken, and so overall it can be concluded that this commitment will not require an Equality Impact Assessment to be made.

Signed (completing Officer/Manager): .....

Date: .....

Signed (Line Manager): .....

Date: .....